

GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**July 5, 2017**  
**General Brown Room / Jr.-Sr. High School**

**REGULAR MEETING**

The meeting commenced immediately following the Organizational Meeting.

**Members Present:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Natalie Hurley; Albert Romano, Jr.

**Member Absent:** Jamie Lee

**Others Present:** Jamie A. Moesel, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Nicole Donaldson, Jr.-Sr. High School Principal; Joseph O'Donnell, Brownville-Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Kylee Monroe, Director of Student Services; Debra Bennett, District Clerk

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Brien Spooner - Motion is approved 6-0.

1. Approval of Minutes as listed:
  - June 12, 2017 - Regular Meeting
  - June 16, 2017 - Special Meeting
2. Approval of Buildings and Grounds requests as listed:
  - JSHS soccer field / gymnasium - June 29-30, 2017 from 9:00 a.m. to 4:00 p.m. - Lyme Youth Commission - Soccer Camp
3. Approval of Conferences and Workshops as listed:
  - Natalie Hurley - NYSSBA's New School Board Member Academy (with expenses) - Buffalo, NY - July 14-15, 2017
  - Melissa Zehr - Health Education: Human Growth and Development Curriculum Support - JLBOCES - July 25, 2017
  - Nicole Donaldson - North Country Teacher Technology Fair - Indian River CSD - August 16, 2017
  - Joseph O'Donnell - North Country Teacher Technology Fair - Indian River CSD - August 16, 2017
4. Approval of Financial Reports as listed: May 2017
  - Appropriation Report – All Funds
  - Revenue Report – All Funds
  - Treasurer's Cash Reports
  - Claims Auditor Monthly Reports
  - General Fund Warrant "A"
  - Federal Fund Warrant "B"
  - Food Service Warrant "C"
  - Capital Fund Warrant "H"
  - Trust & Agency Warrant "T"
  - Extra-Curricular Activity Fund

**REGULAR AGENDA**

**Other Discussion and Action**

1. Public Comment Requests - No requests at this time.
2. Ongoing Agenda Items:
  - Academic Administrative and/or Student Presentations:
    - ❖ None at this time
  - Policy Review:
    - ❖ Board Action - 2<sup>nd</sup> Reading/Adoption - *Policy #5681 (as revised) - District Wide Safety Plans and.....*
    - ❖ Board Action - 2<sup>nd</sup> Reading/Adoption - *Policy #5683 (as revised) - Fire and Emergency Drills and.....*
    - ❖ Board Action - 2<sup>nd</sup> Reading/Adoption - *Policy #7610 (as revised) - Special Education: District Plan...*

Motion for adoption by Sandra Klindt, seconded by Brien Spooner, with motion approved 6-0.

3. Board Information - 18 student workers have been hired for summer 2017
4. Board Discussion / Action - Approval of Jefferson-Lewis School Board Association dues for the period of July 1, 2017 to June 30, 2018 - \$370, based on current enrollment. (2016-2017:\$430)  
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.
5. Board Discussion / Action - Election of delegate and alternate members for the Executive Committee and Legislative Representative of Jefferson-Lewis School Boards Association for the 2017-2018 school year. (2016-2017: Sandra Klindt served as Delegate and Legislative Representative and Brien Spooner as Alternate)  
  
Nomination of Sandra Klindt as *Delegate* by Daniel Dupee, seconded by Brien Spooner, with motion approved 5-0 with Mrs. Klindt abstaining.  
  
Nomination of Brien Spooner as *Alternate* by Jeffrey West, seconded by Daniel Dupee, with motion approved 5-0 with Mr. Spooner abstaining.  
  
Nomination of Sandra Klindt as *Legislative Representative* by Daniel Dupee, seconded by Brien Spooner with motion approved 5-0 with Mrs. Klindt abstaining.
6. Board Discussion / Action - Renewal of the New York State School Board Association membership for the 2017-2018 school year in the amount of \$7475  
Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 6-0.
7. Board Action - Approval to increase one 10-Month Typist position to a 12-Month Typist position effective July 1, 2017.  
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 6-0.
8. Board Action - Approval is requested for Julia Gilfillan to participate with the South Jefferson Central School District Swim Team, as an independent swimmer for the 2017-2018 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs, and any other fees where applicable.  
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 6-0.
9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the following pay rates for Substitute Instructional staff, effective September 1, 2017:

Substitute Instructional Positions	Daily Rate of Pay
Teacher-Non Certified	\$75
Teacher-Bachelor's/Non-Certified	\$85
Teacher-Certified	\$90

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 6-0.

10. Board Action - Approval of **Committee on Special Education Reports**.  
Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 6-0.

**ADMINISTRATIVE REPORTS** - For information only

11. School Business Official Report

**CORRESPONDENCE AND COMMUNICATIONS** - For information only

12. Correspondence Log

**RECOMMENDATIONS AND ACTION**

13. Board Action - Personnel Changes as listed:  
A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed:  
RECOMMENDATION and ACTION is made by Sandra Klindt, and seconded by Brien Spooner. Motion approved 6-0.

(A) Retirements:

Name	Position	Effective Date
Bonnie L. Porter	Bus Aide	July 2, 2017 (Amended retirement date from 6/30/2017)

(B) Resignations as listed:

Name	Position	Effective Date
Wayne Livingston	4-Hour Bus Driver	June 12, 2017
Joseph E. Burke	5-Hour Bus Driver	June 30, 2017
Richard Desormeau	Driver Service	June 30, 2017

<b>Chris Doldo</b> <b>Deanna Oliver</b> <b>Samantha Streiff</b>	7-Hour Aide 10-Month Typist Science Teacher	<b>June 30, 2017</b> <b>June 30, 2017</b> <b>August 31, 2017</b>
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(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Prob. or Tenure Track Appt. (if applicable)	Effective Date
<b>Wayne Livingston</b>	4.5 Hour Bus Driver	\$14,796 annually (prorated) - Step 6	n/a	<b>June 13, 2017</b>
<b>Richard Desormeau</b>	Mechanic/Helper	\$30,947 annually - Step 4	n/a	<b>July 1, 2017</b>
<b>Chris Doldo</b>	10-Month Typist	\$21,193 annually - Step 6	1-Year Probationary / Civil Service	<b>July 1, 2017</b>
<b>Deanna Oliver</b>	12-Month Typist	\$37,418 annually - Step 16	n/a	<b>July 1, 2017</b>
<b>Blanche Livingston</b>	4-Hour Aide (Bus Monitor)	\$7,154 annually (prorated) - Step 1	n/a	<b>July 6, 2017</b>
<b>Terry C. Jones</b>	Cleaner	\$21,624 annually (prorated) - Step 1	n/a	<b>July 6, 2017</b>
<b>Jared R. Knowlton</b>	Physical Education Teacher	\$46,330 (MB+39) - Step 2	4-Year Tenure Track Appointment	<b>September 1, 2017</b>

(D) **\*\*CORRECTED PAID Spring 2017 Coaching Appointments** as listed effective March 7, 2017:

Name	Spring 2017 Sports	Coaching Certification	Effective Date
<b>**Corrected from Unpaid Coach to PAID Coach</b>			
<b>Andrew R. Derouin</b>	Assistant JV Lacrosse	Temporary Coaching License****	<b>March 7, 2017</b>
<b>Scott J. Lytle</b>	Assistant Modified Lacrosse	Temporary Coaching License****	<b>March 7, 2017</b>
<b>Chad W. Parker</b>	Assistant Varsity Lacrosse	Professional Coaching License****	<b>March 7, 2017</b>

(E) PAID Coaching Appointments as listed:

Name	Fall 2017 Sports	Coaching Certification	Effective Date
<b>Gary (Doug) Black</b>	Varsity Football	Professional Coaching License ****	<b>July 6, 2017</b>
<b>Mark Heller</b>	Jr. Varsity Football	Professional Coaching License ****	<b>July 6, 2017</b>
<b>Patrick A. Amell</b>	Asst. Jr. Varsity Football	Temporary Coaching License 2 <sup>nd</sup> -4 <sup>th</sup> ****	<b>July 6, 2017</b>

(F) UNPAID Coaching Appointments as listed:

Name	Fall 2017 Sports	Coaching Certification	Effective Date
<b>Michael E. Lane</b>	Varsity Football	Temporary Coaching License 2 <sup>nd</sup> to 4 <sup>th</sup> Renewal ****	<b>July 6, 2017</b>
<b>Adam S. Brown</b>	Varsity Football	Temporary Coaching License 2 <sup>nd</sup> to 4 <sup>th</sup> Renewal ****	<b>July 6, 2017</b>

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary or Professional Coaching License and/or 2<sup>nd</sup>-4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

14. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Jared R. Knowlton** - Teacher
- **Blanche Livingston** - Aide
- **Terry C. Jones** - Cleaner
- **Gary Black** - Coach
- **Mark Heller** - Coach
- **Patrick A. Amell** - Coach
- **Michael E. Lane** - Coach
- **Adam S. Brown** - Coach

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 6-0.

**ITEMS FOR NEXT MEETING**

Monday, August 14, 2017 - General Brown Room

15. \_\_\_\_\_

**EXECUTIVE SESSION**

16. **A motion is requested to enter executive session for the discussion of a specific current legal matter.**

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 6-0. Time entered: 7:19 a.m.

**RETURN TO OPEN SESSION**

**17. A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 6-0. Time: 8:07 a.m.

**18. Board Action - BE IT RESOLVED** that the General Brown Central School District Board of Education hereby approves and appoints the Law Firm of Frank Miller as special counsel of the General Brown Central School District for a specific employee matter.

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 6-0.

**MOTION FOR ADJOURNMENT**

**19. There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 6-0.

Time adjourned: 8:09 a.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk